

**CHARITY NUMBER 1047565**

**NORTHAMPTONSHIRE CHILDMINDING ASSOCIATION  
TRUSTEES REPORT AND FINANCIAL INFORMATION  
FOR THE YEAR ENDED 31<sup>st</sup> MARCH 2018**

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## LIST OF OFFICERS AND TRUSTEES

Year ended 31<sup>st</sup> March 2018

Charity number: 1047565

Trustees: Anita Baxter  
Hayley Mackay  
Julie Coombes  
Melanie Youngson  
Carly Boddington  
Peter Dilley  
Theresa Anderson joined September

Chair: Anita Baxter

Vice Chair: Hayley Mackay

Treasurer: Julie Coombes

Secretary: Melanie Youngson

Principal Address: PO Box 7114  
Kettering  
Northants  
NN16 6BG

Accountant: Dean Middleton  
DM Accounting Services  
5 Bush Hill  
Northampton

Independent Examiner: Peter Strong  
16 Sapphire Close  
Kettering  
Northants

Bankers: Santander

The Trustees present their report and the financial statements of the Charity for the year ended 31st March 2018.

## **STRUCTURE, GOVERNANCE AND MAINTENANCE**

The charity is constituted by trust deed.

The trustees delegate the day to day responsibility for organizing the advice and advocacy to the NCA Executive Director.

Appointment of trustees is governed by the trust deed of the charity. The Board of Trustees is authorised to appoint new trustees to fill vacancies arising through resignation or death of an existing trustee. The trustees named on page 1 have served throughout the year

## **THE NCA OVERALL OBJECTIVES**

The trustees have taken into consideration the Charity Commission's guidance on public benefit when reviewing our aims and objectives and planning our activities throughout the year. NCA policies are regularly reviewed and adopted, in accordance with the objectives and legal requirements.

## **INVESTMENT POWERS**

The Trust Deed authorises the trustees to make and hold investments using the general funds of the charity, but no such investments are presently held.

## **CONSTITUTION**

A new constitution was adopted in November in preparation for becoming a Charitable Incorporated Organisation.

## **NCA ACHIEVEMENTS AND PERFORMANCE**

NCA secured a new contract for 6 months with Northamptonshire County Council (NCC) until end of March 2017. This was subsequently extended until end of September 2017. The focus of this contract was to improve the Ofsted inspection outcomes of childminders within the county.

### **Support to Childminders in Northamptonshire from April 2017-March 2018**

#### **Home Visits**

- 142 support visits focusing on quality improvement, safeguarding and SEN support
- 31 visits were cancelled by the childminder

#### **Other Visits**

- 53 visits to Childminding Support Groups

#### **Email and telephone support**

- 498 emails from childminders were answered
  - 186 telephone calls were dealt with
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## **Staff**

Due to lack of funds, Northamptonshire County Council decided not to commission the work to support childminders and after months of difficult negotiations, 3 members of staff were transferred under the TUPE regulations from 1<sup>st</sup> October. The remaining 4 staff were retained with the focus on expanding the business as a national support organisation for childminders, generating income through online resources, training and membership schemes.

## **Membership**

A monthly payments option was introduced in May and membership had increased to 307 at the end of March. All NCA Premium Members automatically became Childminding UK Members from October. Outside training providers were used for membership evenings; in June we focused on Forest Schools and in March Movement and Music, enabling members to try new ideas and continue their professional development. More discounts for members were negotiated with a variety of companies to improve the package.

## **Online Training**

### **New courses developed:**

- Nutrition 1 – Healthy Eating in the Early Years and Why it Matters
- Nutrition 2 – Special Diets and Fussy eaters

### **Face to Face training delivered**

- 1 x Prevent Duty and Fundamental British values (16 attended)
- 1 x Safeguarding children (17 attended)

## **Hemmingwell Project**

Funds were secured from Goodwill Solutions to train groups of potential childminders in the Hemmingwell area of Wellingborough, bringing the opportunity for unemployed women to embark on a career in childcare.

## **Downloadable Resources**

New information and free downloadable resources were added throughout the year. Also added:

- Childminder Quality Audit
- Individual forms and policies

Work began on preparing for the new General Data Protections Regulations so new/updated resources and training could be introduced in time for implementation in May 2018.

## **First Aid Training**

We partnered with the Academy of First Aid to run Paediatric First Aid courses and the first of these was attended by 13 childminders.

## **Conferences**

The Annual Conference and AGM held in September focused on supporting the Obesity Strategy and was attended by 85 childminders.

## **Childminding UK Website**

The completely new Childminding UK website went live at the beginning of October and all resources and publicity was rebranded. A new payment system was introduced, improving the journey for users.

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## **Marketing**

We invested in promotional materials for the new Childminding UK branding. Adverts were taken out in magazines and online publications. We also exhibited at Childcare Expos in Coventry and London.

## **FINANCIAL REVIEW**

There was no significant improvement in the financial environment for many small charities during 2017-18. More charities suffered due to the limited local authority grants available and unless small charities were part of a consortium, success with these grants was unlikely. Grants from Trusts and Foundations were also hard to come by, especially if you are a specialised charity such as Northamptonshire Childminding Association. Northamptonshire County Council's (NCC) financial predicament continued and this was evident for the charity, as the public sector large contract provided through NCC reduced from £200,000 in 2016-17 to £90,000 in 2017-18. This grant will not be continued in 2018-19 onwards.

Income for 2017-18 was £163,661 compared to £228,242 in the previous year showing a 28% decrease in income, mainly due the NCC grant reduction, as detailed above. There was however some positive news, income from training, membership & online training/resources significantly improved as income from charitable activities increased from £27,581 in 2016-17 to £73,345 in 2017-18, a 266% increase. This was helped by the development of the charity website.

As expected, expenditure in 2017-18 had to reduce to match the reduced level of grant received. Spending was £182,003 compared to £238,438, a 24% reduction. The main areas of reduced expenditure were in office support, payroll and travel costs, reflecting the reduction in staff numbers during the year. These figures resulted in the charity having a net deficit of £18,342 for the year, reducing reserves to £119,162 from £137,504.

The charity continues to have monthly trustee meetings to discuss financial as well as other key issues affecting the charity. The current year will be challenging, as the charity looks for new funding opportunities, but it is resourceful and is confident of finding these opportunities to generate new funds which will build upon the core service provision. The current year has also seen a continued increase in training, membership & online training/resources. If this continues for the rest of the year, the charity may breakeven for 2018-19.

## **FUTURE DEVELOPMENTS**

The business plan takes into account the likely income from membership, sales and training. We will continue to seek funding for local projects as resources allow.

### **Face to Face training**

- 1 x Safeguarding children
- 1 x Prevent Duty and Fundamental British values
- 2 x GDPR

### **Online Training**

Develop an introductory course which will be accepted by Ofsted for those registering on the Childcare Register.

### **Downloadable Resources**

Continue research and develop a range of resources to cover all aspects of GDPR. Extend the range of audits to help childminders cover all aspects of learning and development.

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**Membership**

Increase membership to 400. Organise another annual conference to coincide with Annual General Meeting.

**Website**

Develop an area for parent's information to help them choose a childminder and the service they should expect.

**Enquiry Line**

Offer support during the hours of 9-3 weekdays to members and deal with enquiries from prospective childminders and parents. Explore the possibility of changing to an 0300 number.

**RISK MANAGEMENT**

The trustees have considered the major business and operational risks which the charity faces and confirm that systems have been established so that the necessary steps can be taken to reduce these risks. The trustees do not believe that the association is subject to any substantial risk beyond the liabilities disclosed in the annual report and financial statements. The association holds public and employer liability insurance and professional indemnity insurance to protect it in case of a claim. The association maintains a risk register which is reviewed and updated regularly at trustee meetings.

**RESERVES**

It is policy to keep a minimum of 3 months running costs in reserve. This policy gives due regard to the risks associated with our current funding arrangements.

**Accounting Convention**

The accounts have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities", preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and with the Charities Act 2011. The following specific accounting policies have been adopted:

**Incoming Resources**

Voluntary income including donations and grants that provide core funding or are of a general nature, are recognised on the statement of financial activities where there is an entitlement, certainty of receipt and the amount can be measured with sufficient reliability.

Investment income is recognised on a receivable basis. Income from charitable activities includes income received under contract or where entitlement to grant funding is subject to specific performance conditions is recognised as earned. Grant income included in this category provides funding to support the organisation's activities and is recognised when there is entitlement, certainty of receipt and the amount can be measured with sufficient liability. Some grant funding may be passed directly to members to improve their service with specific outcomes.

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## **Fixed Assets**

Tangible fixed assets are shown at cost less depreciation. Depreciation is provided to write off the costs of fixed assets less their estimated residual value over their expected useful lives as follows:

Equipment over 4 years - straight line method

## **Volunteers and Donated Services and Facilities**

The value of donated facilities and voluntary help etc. is not included in the statements since it is considered impracticable to quantify such income.

## **Resources Expended**

Expenditure is recognised when a liability is incurred. Costs of charitable activities comprise all costs incurred in the pursuit of the objectives of the charity. These include both costs that can be allocated directly to activities and costs necessary to support those activities. Governance costs include those incurred in the governance of the charity.

## **Contributions to Pension Funds**

The Pension cost charged represents the amount of contributions payable in respect of the accounting period.

## **Fund Accounting**

Funds held by the Charity are either:

- Unrestricted general funds - these are funds that can be used in accordance with the charitable objects at the discretion of the Trustees.
- Designated Funds these are funds set aside by the Trustees out of unrestricted funds for specific future projects.
- Restricted Funds - these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Signed on behalf of the Trustees

Treasurer

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## Independent Examiner's Report

To: **The members of Northamptonshire Childminding Association**

Registered Charity Number: **1047565**

I have examined the accounts of the Charity set out on pages 9 to 13, which have been prepared on the accruals concept for the financial year ending 31<sup>st</sup> March 2018.

### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

### Basis of independent examiner's statement

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Date: 24th July 2018

Mr P Strong – Independent Examiner  
 16 Sapphire Close  
 Kettering  
 Northants

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**STATEMENT OF FINANCIAL ACTIVITIES  
(INCORPORATING THE INCOME & EXPENDITURE ACCOUNT)  
FOR YEAR ENDED 31ST MARCH 2018**

|                                              | Notes              | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | Total<br>2017/18<br>£ | Total<br>2016/17<br>£ |
|----------------------------------------------|--------------------|----------------------------|--------------------------|-----------------------|-----------------------|
| <b>INCOME</b>                                |                    |                            |                          |                       |                       |
| <b><u>Income and Endowments</u></b>          |                    |                            |                          |                       |                       |
| Donations and Legacies                       | 2                  | 20                         | -                        | 20                    | 204                   |
| Charitable Activities                        | 3                  | 73,345                     | -                        | 73,345                | 27,581                |
| Investments                                  | 4                  | 296                        | -                        | 296                   | 457                   |
| Grants from Government & Other Organisations | 5                  | 90,000                     | -                        | 90,000                | 200,000               |
| <b>TOTAL INCOME</b>                          |                    | <b>163,661</b>             | <b>-</b>                 | <b>163,661</b>        | <b>228,242</b>        |
| <b>EXPENDITURE</b>                           |                    |                            |                          |                       |                       |
| <b><u>Expenditure On:</u></b>                |                    |                            |                          |                       |                       |
| Raising Funds                                | 6                  | 24,732                     | -                        | 24,732                | 15,656                |
| Charitable Activities                        | 7                  | 141,855                    | -                        | 141,855               | 204,797               |
| Governance Costs                             | 8                  | 15,416                     | -                        | 15,416                | 17,985                |
| <b>TOTAL EXPENDITURE</b>                     |                    | <b>182,003</b>             | <b>-</b>                 | <b>182,003</b>        | <b>238,438</b>        |
| <b>NET INCOME/(EXPENDITURE)</b>              |                    | <b>(18,342)</b>            | <b>-</b>                 | <b>(18,342)</b>       | <b>(10,196)</b>       |
| <b>TRANSFER BETWEEN FUNDS</b>                | <b>13 &amp; 14</b> | <b>-</b>                   | <b>-</b>                 | <b>-</b>              | <b>-</b>              |
| <b>NET MOVEMENT IN FUNDS</b>                 |                    | <b>(18,342)</b>            | <b>-</b>                 | <b>(18,342)</b>       | <b>-</b>              |
| <b><u>RECONCILIATION OF FUNDS</u></b>        |                    |                            |                          |                       |                       |
| <b>TOTAL FUNDS BROUGHT FORWARD</b>           | <b>13 &amp; 14</b> | <b>137,504</b>             | <b>-</b>                 | <b>137,504</b>        | <b>147,700</b>        |
| <b>TOTAL FUNDS CARRIED FORWARD</b>           |                    | <b>119,162</b>             | <b>-</b>                 | <b>119,162</b>        | <b>137,504</b>        |

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

The notes on pages 11 to 13 form part of these financial statements.

**NORTHAMPTONSHIRE CHILDMINDING ASSOCIATION**  
**BALANCE SHEET**  
**AS AT 31 MARCH 2018**

| <b>ASSETS</b>                                | <b>Notes</b> | 31/03/2018     | 31/03/2017     |
|----------------------------------------------|--------------|----------------|----------------|
|                                              |              |                | £              |
| <b>Fixed Assets</b>                          |              |                |                |
| Tangible Assets                              |              | -              | -              |
| <b>Total Fixed Assets</b>                    |              | -              | -              |
| <b>Current Assets</b>                        |              |                |                |
| Debtors & Prepayments                        | <b>10</b>    | 4,392          | 868            |
| Cash at Bank and in Hand                     | <b>11</b>    | 116,488        | 139,480        |
| <b>Total Current Assets</b>                  |              | 120,880        | 140,348        |
| <b>Current Liabilities</b>                   |              |                |                |
| Creditors Due Within One Year                | <b>12</b>    | 1,718          | 2,844          |
| <b>Total Current Liabilities</b>             |              | 1,718          | 2,844          |
| <b>NET CURRENT ASSETS</b>                    |              | 119,162        | 137,504        |
| <b>TOTAL ASSETS LESS CURRENT LIABILITIES</b> |              | 119,162        | 137,504        |
| <b>NET ASSETS</b>                            |              | <b>119,162</b> | <b>137,504</b> |
| <b>FUNDS OF THE CHARITY</b>                  |              |                |                |
| Unrestricted Funds:                          |              |                |                |
| Designated Funds                             | <b>13</b>    | 74,832         | 79,268         |
| General Charitable Funds                     | <b>13</b>    | 44,330         | 58,236         |
| Restricted Funds                             | <b>14</b>    | -              | -              |
| <b>TOTAL FUNDS</b>                           |              | <b>119,162</b> | <b>137,504</b> |

These accounts were approved by the board on the 19th September 2018  
and are signed on their behalf by:

Signed .....

Name (Printed).....

Charity Registration Number: 1047565

**NORTHAMPTONSHIRE CHILDMINDING ASSOCIATION**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2018**

**ACCOUNTING POLICIES**

**1. Basis of Accounting**

The accounts have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities", preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and with the Charities Act 2011.

Going Concern - There are no material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern.

a) Voluntary income is received by way of donation and gifts and is included in full in the Statement of Financial Activities when received.

b) Grants, including grants for the purchase of equipment, are recognised in full in the Statement of Financial Activities in the year in which they are received.

c) Resources expended that can be wholly attributed to a fund are allocated as such. Other resources expended are divided between each fund depending on activity of the fund at the time of expenditure.

d) Restricted funds are to be used for specified purposes as laid down by the donor. Expenditure which meets these criteria is identified to the fund.

e) Unrestricted funds are donations and other income received or generated for the objects of the Charity without further specified purpose and are available as general funds.

f) Designated funds are funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

g) The charity operates a non-capitalisation policy for items purchased under £1,000.

**2. Donations & Legacies**

|           | Unrestricted<br>Funds | Restricted<br>Funds | Total<br>2017/18 | Total<br>2016/17 |
|-----------|-----------------------|---------------------|------------------|------------------|
|           | £                     | £                   | £                | £                |
| Donations | <b>20</b>             | -                   | <b>20</b>        | <b>204</b>       |

**3. Charitable Activities**

|                                 | Unrestricted<br>Funds | Restricted<br>Funds | Total<br>2017/18 | Total<br>2016/17 |
|---------------------------------|-----------------------|---------------------|------------------|------------------|
|                                 | £                     | £                   | £                | £                |
| AGM, Stall Holder & Raffle      | 3,619                 | -                   | 3,619            | 2,069            |
| Online Advertising & Membership | 15,139                | -                   | 15,139           | 11,100           |
| Training                        | 11,321                | -                   | 11,321           | 5,595            |
| Online Training & Resources     | 39,259                | -                   | 39,259           | 7,373            |
| Miscellaneous                   | 454                   | -                   | 454              | -                |
| Home Visits                     | 1,906                 | -                   | 1,906            | -                |
| Resources                       | 1,647                 | -                   | 1,647            | 1,444            |
| <b>Total</b>                    | <b>73,345</b>         | <b>-</b>            | <b>73,345</b>    | <b>27,581</b>    |

**4. Investments**

|                 | Unrestricted<br>Funds | Restricted<br>Funds | Total<br>2017/18 | Total<br>2016/17 |
|-----------------|-----------------------|---------------------|------------------|------------------|
|                 | £                     | £                   | £                | £                |
| Interest Income | <b>296</b>            | -                   | <b>296</b>       | <b>457</b>       |

**5. Grants provided by Government & Other Organisations**

|                                         | Unrestricted<br>Funds | Restricted<br>Funds | Total<br>2017/18 | Total<br>2016/17 |
|-----------------------------------------|-----------------------|---------------------|------------------|------------------|
|                                         | £                     | £                   | £                | £                |
| <b>Northamptonshire County Council:</b> |                       |                     |                  |                  |
| NCC Contract                            | 90,000                | -                   | 90,000           | 200,000          |
| <b>Total</b>                            | <b>90,000</b>         | <b>-</b>            | <b>90,000</b>    | <b>200,000</b>   |

**NORTHAMPTONSHIRE CHILDMINDING ASSOCIATION**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2018**

| <b>6. Raising Funds</b>             | Unrestricted<br>Funds | Restricted<br>Funds | Total<br>2017/18 | Total<br>2016/17 |
|-------------------------------------|-----------------------|---------------------|------------------|------------------|
|                                     | £                     | £                   | £                | £                |
| AGM & Conference                    | 5,824                 | -                   | 5,824            | 3,227            |
| Online Advertising, & Website Costs | 18,908                | -                   | 18,908           | 12,429           |
| <b>Total</b>                        | <b>24,732</b>         | <b>-</b>            | <b>24,732</b>    | <b>15,656</b>    |

| <b>7. Charitable Activities</b>      | Unrestricted<br>Funds | Restricted<br>Funds | Total<br>2017/18 | Total<br>2016/17 |
|--------------------------------------|-----------------------|---------------------|------------------|------------------|
|                                      | £                     | £                   | £                | £                |
| Bank Charges                         | 1,195                 | -                   | 1,195            | 545              |
| Childminder Support                  | 173                   | -                   | 173              | 301              |
| Equipment                            | 70                    | -                   | 70               | 76               |
| Office Support                       | 498                   | -                   | 498              | 1,260            |
| Insurance, HR and Subscriptions      | 3,575                 | -                   | 3,575            | 3,031            |
| Marketing, Advertising and Promotion | 2,663                 | -                   | 2,663            | 1,596            |
| Network Meetings                     | 186                   | -                   | 186              | 1,438            |
| Payroll Costs (see note 9)           | 118,940               | -                   | 118,940          | 175,135          |
| Resources & Programme Expenses       | 7,601                 | -                   | 7,601            | 8,707            |
| Staff & Volunteer Training           | 1,625                 | -                   | 1,625            | 1,760            |
| Travel & Other                       | 5,329                 | -                   | 5,329            | 10,948           |
| <b>Total</b>                         | <b>141,855</b>        | <b>-</b>            | <b>141,855</b>   | <b>204,797</b>   |

| <b>8. Governance Costs</b>               | Unrestricted<br>Funds | Restricted<br>Funds | Total<br>2017/18 | Total<br>2016/17 |
|------------------------------------------|-----------------------|---------------------|------------------|------------------|
|                                          | £                     | £                   | £                | £                |
| Accounts, Examination, Payroll & Pension | 5,280                 | -                   | 5,280            | 6,489            |
| Home Office                              | 3,762                 | -                   | 3,762            | 4,930            |
| Room Hire, Storage & Committee Expense   | 6,374                 | -                   | 6,374            | 6,566            |
| <b>Total</b>                             | <b>15,416</b>         | <b>-</b>            | <b>15,416</b>    | <b>17,985</b>    |

| <b>9. Staff Costs and Emoluments</b>        | Total<br>2017/18 | Total<br>2016/17 |
|---------------------------------------------|------------------|------------------|
| Gross Salaries & Wages                      | 111,318          | 163,054          |
| Employer's National Insurance               | 6,167            | 10,623           |
| Pension Costs (defined contribution scheme) | 1,455            | 1,458            |
| <b>Total</b>                                | <b>118,940</b>   | <b>175,135</b>   |

The average number of staff employed during the period: **5.5**      **8.0**  
 No employees received emoluments of more than £60,000 per annum.  
 No Trustees claimed expenses or remuneration during the period (2016-17 £nil).

**NORTHAMPTONSHIRE CHILDMINDING ASSOCIATION**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2018**

| <b>10. Debtors &amp; Prepayments</b> | Total<br>2017/18<br>£ | Total<br>2016/17<br>£ |
|--------------------------------------|-----------------------|-----------------------|
| Prepayments                          | -                     | 811                   |
| Other Debtors                        | 4,392                 | 57                    |
|                                      | <b>4,392</b>          | <b>868</b>            |

| <b>11. Cash at Bank and In Hand</b> | Total<br>2017/18<br>£ | Total<br>2016/17<br>£ |
|-------------------------------------|-----------------------|-----------------------|
| Deposit Account                     | 115,346               | 130,962               |
| Current Account                     | 92                    | 6,068                 |
| Floats and Petty Cash               | 1,050                 | 2,450                 |
|                                     | <b>116,488</b>        | <b>139,480</b>        |

| <b>12. Creditors - Amounts Falling Due Within One Year</b> | Total<br>2017/18<br>£ | Total<br>2016/17<br>£ |
|------------------------------------------------------------|-----------------------|-----------------------|
| Sundry Creditors                                           | 700                   | 1,456                 |
| Accrued Expenses                                           | 1,018                 | 1,388                 |
| <b>Total</b>                                               | <b>1,718</b>          | <b>2,844</b>          |

| <b>13. Unrestricted Funds</b>     | Opening<br>Balance<br>£ | Income<br>£    | Expense<br>£   | Transfer<br>£ | Closing<br>Balance<br>£ |
|-----------------------------------|-------------------------|----------------|----------------|---------------|-------------------------|
| <b>Designated Funds:</b>          |                         |                |                |               |                         |
| Home Visits                       | -                       | 1,906          | -              | -             | 1,906                   |
| NCC Contract                      | 13,545                  | 90,224         | 103,769        | -             | -                       |
| NCA Training                      | 16,308                  | 11,321         | 8,120          | (8,000)       | 11,509                  |
| Membership & Advertising          | 25,512                  | 15,139         | 2,788          | (12,000)      | 25,863                  |
| Online Resources                  | 15,090                  | 39,259         | 4,255          | (20,000)      | 30,094                  |
| Other Resources                   | 8,813                   | 1,647          | 5,000          | -             | 5,460                   |
| <b>General Unrestricted Funds</b> | 58,236                  | 4,165          | 58,071         | 40,000        | 44,330                  |
| <b>Total</b>                      | <b>137,504</b>          | <b>163,661</b> | <b>182,003</b> | -             | <b>119,162</b>          |

Unrestricted Funds made up of general fund, investment income and voluntary income

Some surplus funds from Training, Membership & Online Resources transferred to General Funds at year end.

| <b>14. Restricted Funds</b> | Opening<br>Balance<br>£ | Income<br>£ | Expense<br>£ | Transfer<br>£ | Closing<br>Balance<br>£ |
|-----------------------------|-------------------------|-------------|--------------|---------------|-------------------------|
| <b>Total</b>                | -                       | -           | -            | -             | -                       |

There were no restricted funds at the beginning during or at the end of the financial year.

**15. Ultimate Controlling Party**

The Trustees hold control of the Charity, whose names are shown at the front of the financial statements.