

CHARITY NUMBER 1182575

**CHILDMINDING UK
TRUSTEES REPORT AND FINANCIAL INFORMATION FOR
THE YEAR ENDED 31st MARCH 2022**

LIST OF OFFICERS AND TRUSTEESYear ended 31st March 2022

Charity number: 1182575

Trustees:

Hayley Mackay re-joined 12/10/19
Theresa Anderson re-joined 12/10/19
Aimee Burton joined 17/7/19
Lynn Haycocks joined 20/11/19
Katy Templeman joined 18/11/20
Matthew Burton joined 01/03/22
Grace Salaman joined 12/3/21

Chair: Hayley Mackay appointed 18/11/20

Vice Chair: Aimee Burton appointed 18/11/20

Treasurer: Julie Coombes resigned 18/02/22

Secretary: Vacant

Principal Address: PO Box 7114
Kettering
Northants
NN16 6BG

Accountant: Dean Middleton
DM Accounting Services
5 Bush Hill
Northampton

Independent Examiner: Peter Strong
16 Sapphire Close
Kettering
Northants

Bankers: Santander

The Trustees present their report and the financial statements of the Charity for the year ended 31st March 2022.

STRUCTURE, GOVERNANCE AND MAINTENANCE

The charity is constituted by trust deed.

The trustees delegate the day to day responsibility for organising the advice and advocacy to the NCA Executive Director.

Appointment of trustees is governed by the trust deed of the charity. The Board of Trustees is authorised to appoint new trustees to fill vacancies arising through resignation or death of an existing trustee. The trustees named on page 1 have served throughout the year.

THE CHILDMINDING UK OVERALL OBJECTIVES

The trustees have taken into consideration the Charity Commission's guidance on public benefit when reviewing our aims and objectives and planning our activities throughout the year. CMUK policies are regularly reviewed and adopted, in accordance with the objectives and legal requirements.

INVESTMENT POWERS

The Trust Deed authorises the trustees to make and hold investments using the general funds of the charity, but no such investments are presently held.

CHARITABLE STATUS

Childminding UK became a Charitable Incorporated Organisation the end of March 2019.

ACHIEVEMENTS AND PERFORMANCE

Staff

Throughout the year we were able to increase one Consultant's hours to 30 hours a week. We were also able to recruit an Administrator for 18 for hours a week in September, increasing to 25 from February.

Membership

Membership stood at 945 at the end of March 2021 and had increased to 1119 by the end of March 2022. We continued to improve the membership package, adding to the training modules and downloadable resources. The development of free virtual membership evenings with external trainers this year have kept us in touch with members.

- Internet Safety- Simon Aston- February 22 – (66 booked)

New member discounts have been negotiated and we also purchased 100 licences with Tiger Lily first aid trainer so members can buy their training at a discounted cost through us.

Contact with Childminders and Parents

Childminders were still required to manage covid in their settings so we kept our website updated as new regulations were published. by A new framework (EYFS) was implemented by Ofsted in September so our website and all resources and training were adapted to reflect this.

Online Training

We developed new modules:

- Schemas - March 2021
- Play, Nurturing and Curiosity (3 modules) September 21
- Supporting Children with Grief and Loss – March 21

All our training modules were updated to reflect the new EYFS Sept 21

Face to Face Events

- Hertfordshire Safeguarding Bespoke Course – November 2021

Virtual Training Events

Safeguarding Children and Designated Lead

- January 2022. (32 booked)
- March 2022. (31 booked)

EYFS Reforms (2 sessions delivered in May and June)

- April 2021 (51 booked)
- 11th May 2021 (49 booked)
- 20th May 2021 (62 booked)
- 9th. June 2021 (69 booked)
- 29th June 2021 (82 booked)
- September 2021 (70 booked)

Understanding your Ofsted Inspection

- October 2021 (30 booked)
- November 2021 (19 booked)
- March 2022 (32 booked)

This year we commissioned 2 external trainers to write specialist training modules. We were pleased that we could hold our Conference and AGM in Northampton in person in October (87 attended).

Downloadable Resources

All our downloadable resources were restyled to reflect our branding and for consistency. This year we released 3 new resources:

- Updated Guide to Delivering 30 hours to Guide to Free Childcare to include all Govt funded places and Tax Free Childcare – June 2021
- COVID 19- Transitioning Back to your Setting form – June 2021
- Updated GDPR Privacy Notices to include Video Doorbells- May 2021

Grant Funding

We continued to work with not-for-profit organisations but funding for projects with Learning Academy and Goodwill Solutions has either ended or the criteria changed so we haven't been able to work so much with these agencies this year.

Childminding UK Website

Members dashboards were improved to include access to certificates and handouts from training courses and the facility for members to update their own card details. The monthly members' newsletter items are also easily accessible in the dashboards.

Marketing

We attended 2 Childcare Expos in Coventry and London, also Worcestershire Early Years conference. Our new Administrator has a good knowledge of social media so we have increased our reach with Instagram and Facebook.

FINANCIAL REVIEW

The financial year 2021-22 covered the period when the UK was moving on from the worst of the pandemic, however the pandemic's negative impact on society will be felt for many years. This has already resulted in an increased demand for our services, requiring the need to work more effectively and embracing newer technology is necessary to meet this demand.

It was another year of remarkable achievement that the Charity's finances improved during this challenging time. Childminding UK has no external funding and is completely reliant on generating its own income, mainly from online training, membership fees, online resources and physical resources. The charity continued to improve the website, as the vast majority of income is derived from the internet. This resulted in more time and expenditure used for website and I.T. support.

I am pleased to report that income for 2021-22 was £200,565 compared to £151,576 in the previous year showing a 32.3% increase. The main contributors to the increase were membership fees with a 22.7% increase and online training with a significant 48.5% increase on the previous year.

As expected, spending in 2021-22 increased considerably, due to the pandemic ending and getting back to some normality. The charity also invested in an additional member of staff to cope with the extra demands of the charity, increasing payroll costs. Expense was £178,604 up 38.1% on 2020-21, with more spending on equipment, physical resources (booklets), staff training and the aforementioned payroll costs. The AGM and conferences also resumed in 2021-22, increasing costs compared to the previous year.

This performance resulted in the charity having a surplus of £21,961 for the year, increasing reserves to £167,472 from £145,511. The Charity's finances are robust with over 11 months' costs covered by unrestricted reserves. The Charity remains confident that income from online training, membership and resources will hold up well in the new financial year, though the impact of inflation and this impacting on the cost of living, may dampen demand for some of our services/products.

FUTURE DEVELOPMENTS

Staff and trustees met in May to agree the business plan and budget for 2022-2023. The business plan takes into account the likely income from membership, sales and training. We will continue to seek funding for local projects as resources allow.

Staff

Recruit two new Consultants in Autumn and further increase Administrator's hours.

Face to Face Events

Deliver 2 virtual training sessions a month and organise 2 conferences, including the AGM & Conference in October. Convert the existing Introductory training course to deliver as a module of the L3 course with Pen Green.

Online Training

Release 4 online training modules:

- Hygge
- Autism
- Play for School readiness
- Children's mental Health

We will continue to improve all online modules with the addition of videos and voice overs.

Downloadable Resources

Write 1 free resource – Guide to Schemas.

Membership

Increase membership to 1,300. Organise a Conference in Hertfordshire and another annual conference to coincide with Annual General Meeting in October. Organise 3 Members' evenings with external trainers. Continue to work with Morton Michel for Public Liability Insurance to be included in membership and explore the possibility of an app to record learning and contact with parents – this will help retain members after the first year.

Volunteers

We intend to recruit 5 volunteers to promote Childminding UK and increase membership.

Website

We will be changing the way we record payments and making further improvements for members to be able to advertise their services to parents.

Enquiry Line

Support is offered during the hours of 9-3 weekdays to offer support to members and deal with enquiries from prospective childminders and parents.

RISK MANAGEMENT

The trustees have considered the major business and operational risks which the charity faces and confirm that systems have been established so that the necessary steps can be taken to reduce these risks. The trustees do not believe that the association is subject to any substantial risk beyond the liabilities disclosed in the annual report and financial statements. The association holds public and employer liability insurance and professional indemnity insurance to protect it in case of a claim. The association maintains a risk register which is reviewed and updated regularly at trustee meetings.

ACCOUNTING POLICIES

Reserves

It is policy to keep a minimum of 3 months running costs in reserve. This policy gives due regard to the risks associated with our current funding arrangements.

Accounting Convention

The accounts have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities", preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and with the Charities Act 2011. The following specific accounting policies have been adopted:

Incoming Resources

Voluntary income including donations and grants that provide core funding or are of a general nature, are recognised on the statement of financial activities where there is an entitlement, certainty of receipt and the amount can be measured with sufficient reliability.

Investment income is recognised on a receivable basis. Income from charitable activities includes income received under contract or where entitlement to grant funding is subject to specific performance conditions, is recognised as earned. Grant income included in this category provides funding to support the organisation's activities and is recognised when there is entitlement, certainty of receipt and the amount can be measured with sufficient liability. Some grant funding may be passed directly to members to improve their service with specific outcomes.

Fixed Assets

Any tangible fixed assets are shown at cost less depreciation. Any depreciation is provided to write off the costs of fixed assets less their estimated residual value over their expected useful lives as follows: Equipment over 4 years - straight line method.

Volunteers and Donated Services and Facilities

The value of donated facilities and voluntary help etc. is not included in the statements since it is considered impracticable to quantify such income.

Resources Expended

Expenditure is recognised when a liability is incurred. Costs of charitable activities comprise all costs incurred in the pursuit of the objectives of the charity. These include both costs that can be allocated directly to activities and costs necessary to support those activities. Governance costs include those incurred in the governance of the charity.

Contributions to Pension Funds

The Pension cost charged represents the amount of contributions payable in respect of the accounting period.

Fund Accounting

Funds held by the Charity are either:

- Unrestricted general funds - these are funds that can be used in accordance with the charitable objects at the discretion of the Trustees.
- Designated Funds - these are funds set aside by the Trustees out of unrestricted funds for specific future projects.
- Restricted Funds - these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Signed on behalf of the Trustees
Treasurer

Independent Examiner's Report 2021-22

To: **The members of Childminding UK**

Registered Charity Number: **1182575**

I have examined the accounts of the Charity set out on pages 9 - 13, which have been prepared on the accruals concept for the financial year ending 31st March 2022.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

Basis of the independent examiner's statement

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view, and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act
- have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Date: 29th June 2022

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Mr P Strong – Independent Examiner
16 Sapphire Close
Kettering
Northants

CHILDMINDING UK

**STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING THE INCOME & EXPENDITURE ACCOUNT)
FOR YEAR ENDED 31ST MARCH 2022**

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2021/22 £	Total 2020/21 £
INCOME					
<u>Income and Endowments</u>					
Donations and Legacies	2	3,058.53	-	3,058.53	-
Charitable Activities	3	197,492.54	-	197,492.54	147,772.38
Investments	4	14.20	-	14.20	570.97
Grants provided by Government & Other Organisations	5	-	-	-	3,233.05
TOTAL INCOME		200,565.27	-	200,565.27	151,576.40
EXPENDITURE					
<u>Expenditure On:</u>					
Raising Funds	6	35,762.15	-	35,762.15	30,706.12
Charitable Activities	7	128,728.50	-	128,728.50	89,691.73
Governance Costs	8	14,114.03	-	14,114.03	8,907.25
TOTAL EXPENDITURE		178,604.68	-	178,604.68	129,305.10
NET INCOME/(EXPENDITURE)		21,960.59	-	21,960.59	22,271.30
TRANSFER BETWEEN FUNDS	12 & 13	-	-	-	-
NET MOVEMENT IN FUNDS		21,960.59	-	21,960.59	22,271.30
<u>RECONCILIATION OF FUNDS</u>					
TOTAL FUNDS BROUGHT FORWARD	12 & 13	145,511.57	-	145,511.57	123,240.27
TOTAL FUNDS CARRIED FORWARD		167,472.16	-	167,472.16	145,511.57

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

The notes on pages 11 to 13 form part of these financial statements.

**CHILDMINDING UK
BALANCE SHEET
AS AT 31 MARCH 2022**

ASSETS	Notes	31/03/2022	31/03/2021 £
Fixed Assets			
Tangible Assets		-	-
Total Fixed Assets		-	-
Current Assets			
Debtors & Prepayments	10	5,511.40	3,505.50
Cash at Bank and in Hand	11	163,079.58	143,123.29
Total Current Assets		168,590.98	146,628.79
Current Liabilities			
Creditors Due Within One Year	12	1,118.82	1,117.22
Total Current Liabilities		1,118.82	1,117.22
NET CURRENT ASSETS		167,472.16	145,511.27
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>167,472.16</u>	<u>145,511.27</u>
NET ASSETS		<u>167,472.16</u>	<u>145,511.27</u>
FUNDS OF THE CHARITY			
Unrestricted Funds:			
Designated Funds	13	139,033.30	106,296.08
General Charitable Funds	13	28,438.86	39,215.49
Restricted Funds	14	-	-
TOTAL FUNDS		<u>167,472.16</u>	<u>145,511.57</u>

These accounts were approved by the board on the 28th September 2022
and are signed on their behalf by:

Signed

Name (Printed).....

Charity Registration Number: 1182575

CHILDMINDING UK
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

ACCOUNTING POLICIES

1. Basis of Accounting

The accounts have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities", preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and with the Charities Act 2011.

Going Concern - There are no material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern.

a) Voluntary income is received by way of donation and gifts and is included in full in the Statement of Financial Activities when received.

b) Grants, including grants for the purchase of equipment, are recognised in full in the Statement of Financial Activities in the year in which they are received.

c) Resources expended that can be wholly attributed to a fund are allocated as such. Other resources expended are divided between each fund depending on activity of the fund at the time of expenditure.

d) Restricted funds are to be used for specified purposes as laid down by the donor. Expenditure which meets these criteria is identified to the fund.

e) Unrestricted funds are donations and other income received or generated for the objects of the Charity without further specified purpose and are available as general funds.

f) Designated funds are funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

g) The charity operates a non-capitalisation policy for items purchased under £1,000.

2. Donations & Legacies

	Unrestricted Funds	Restricted Funds	Total 2021/22	Total 2020/21
	£	£	£	£
Donations	3,058.53	-	3,058.53	-

3. Charitable Activities

	Unrestricted Funds	Restricted Funds	Total 2021/22	Total 2020/21
	£	£	£	£
AGM, Stall Holder & Raffle	2,151.90	-	2,151.90	73.55
Membership	81,392.38	-	81,392.38	66,322.27
Training	1,490.50	-	1,490.50	11,428.82
Online Training & Resources	103,853.95	-	103,853.95	69,947.74
Miscellaneous	253.18	-	253.18	-
Resources & EYFS Books	8,350.63	-	8,350.63	-
Total	197,492.54	-	197,492.54	147,772.38

4. Investments

	Unrestricted Funds	Restricted Funds	Total 2021/22	Total 2020/21
	£	£	£	£
Interest Income	14.20	-	14.20	570.97

5. Grants provided by Government & Other Organisations

	Unrestricted Funds	Restricted Funds	Total 2021/22	Total 2020/21
	£	£	£	£
Coronavirus Job Retention Scheme	-	-	-	3,233.05
Total	-	-	-	3,233.05

CHILDMINDING UK
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

6. Raising Funds	Unrestricted Funds £	Restricted Funds £	Total 2021/22 £	Total 2020/21 £
AGM & Conference	6,017.17	-	6,017.17	1,288.65
Online Advertising, & Website Costs	29,744.98	-	29,744.98	29,417.47
	35,762.15	-	35,762.15	30,706.12

7. Charitable Activities	Unrestricted Funds £	Restricted Funds £	Total 2021/22 £	Total 2020/21 £
Charges Snip Cart	2,960.33	-	2,960.33	1,928.50
Donations	500.00	-	500.00	-
Equipment	3,028.74	-	3,028.74	33.89
HR Services	1,399.68	-	1,399.68	1,291.68
Office Support & Hospitality	700.00	-	700.00	321.36
Insurance & Management Quality Systems	2,112.55	-	2,112.55	1,930.58
Marketing, Advertising and Promotion	1,189.86	-	1,189.86	2,829.24
Payroll Costs (see note 9)	93,336.44	-	93,336.44	74,434.35
Recruitment	360.00	-	360.00	-
Resources & Programme Expenses	8,660.90	-	8,660.90	8.45
Staff/Volunteer Training & Networking	12,698.87	-	12,698.87	6,799.38
Travel & Subsistence	1,781.13	-	1,781.13	114.30
Total	128,728.50	-	128,728.50	89,691.73

8. Governance Costs	Unrestricted Funds £	Restricted Funds £	Total 2021/22 £	Total 2020/21 £
Accountancy & Independent Examination	4,416.00	-	4,416.00	3,890.00
Home Based Office Costs	5,804.16	-	5,804.16	2,533.65
Payroll & Pension	595.00	-	595.00	628.80
Room Hire & Storage	3,298.87	-	3,298.87	1,854.80
Total	14,114.03	-	14,114.03	8,907.25

9. Staff Costs and Emoluments	Total 2021/22	Total 2020/21
Gross Salaries & Wages	88,855.33	71,932.48
Employer's National Insurance	2,673.52	1,090.55
Pension Costs (defined contribution scheme)	1,807.59	1,411.32
Total	93,336.44	74,434.35

The average number of staff employed during the period: **4.60** **4.00**
No employees received emoluments of more than £60,000 per annum.
No Trustees claimed expenses or remuneration during the period (2020/21 £nil).

CHILDMINDING UK
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

10. Debtors & Prepayments	Total 2021/22	Total 2020/21
	£	£
Prepayments	4,188.40	1,585.50
Other Debtors	1,323.00	1,920.00
	5,511.40	3,505.50

11. Cash at Bank and In Hand	Total 2021/22	Total 2020/21
	£	£
Deposit Account	159,829.66	140,899.23
Current Account	1,499.92	824.06
Floats and Petty Cash	1,750.00	1,400.00
	163,079.58	143,123.29

12. Creditors - Amounts Falling Due Within One Year	Total 2021/22	Total 2020/21
	£	£
Sundry Creditors	221.34	875.95
Accrued Expenses	831.50	181.70
Pension Liability	65.98	59.57
Total	1,118.82	1,117.22

13. Unrestricted Funds	Opening Balance	Income	Expense	Transfer	Closing Balance
	£	£	£	£	£
Designated Funds:					
Goodwill	1,226.74	855.00	6,926.49	4,844.75	0.00
Herts Project	0.00	3,058.53	0.00	0.00	3,058.53
Home Visits	695.47	0.00	0.00	-695.47	0.00
NCA Training	6,429.45	1,490.50	8,127.84	0.00	-207.89
Membership	53,387.25	81,137.38	69,551.83	0.00	64,972.80
Online Resources	44,557.17	97,839.87	68,677.75	0.00	73,719.29
Resources	0.00	8,350.63	12,008.14	0.00	-3,657.51
Tigerlilly	0.00	5,414.08	4,266.00	0.00	1,148.08
General Unrestricted Funds	39,215.49	2,419.28	9,046.63	-4,149.28	28,438.86
Total	145,511.57	200,565.27	178,604.68	-	167,472.16

General Unrestricted Funds' made up of general fund, investment income and voluntary income

Goodwill and Home Visits projects have been discontinued at 31st March 2022, balances have been transferred to/from General Funds.

14. Restricted Funds	Opening Balance	Income	Expense	Transfer	Closing Balance
	£	£	£	£	£
Total	-	-	-	-	-

There were no restricted funds at the beginning during or at the end of the financial year.

15. Ultimate Controlling Party

The Trustees hold control of the Charity, whose names are shown at the front of the financial statements.